

## **UUCWI Board of Trustees June 13, 2005 Meeting Minutes**

*Prepared: 6/15/05 by Susan C.*

Attending were new and outgoing board members, Rev. Kit Ketcham, and two visitors:

Outgoing/attending: Baird B., outgoing secretary; Marjorie L., outgoing board member.  
Outgoing/absent: Dave C., outgoing president, Roy B., Paula K.

Incoming/attending: Toyan C., incoming president; Susan C., incoming secretary; Kathleen B., incoming treasurer; Sandy W., board member; Tom B., board member.  
Continuing/attending: Kent V., board member; Ron V., board member. Visitors: Joan G., UU member, Peggy B., chair of the Capital Campaign Committee.

Secretary Baird B. called the meeting to order at 7:10 pm. He presented the agenda for the 6/13/05 Board of Trustee's meeting.

**ACTION ITEM:** The minutes from the previous board meeting were not immediately available. Baird Bardarson will locate these minutes and distribute them to the incoming board members (*Please see April 2005 Board of Trustee minutes at <http://www.whidbey.com/uucwi/committees>*).

The meeting opened with an inspirational reading presented by Ron V.

The matter of the changing of the board was introduced. Round of Introductions – board members' background and visions.

Ceremonial signing of Rev. Kit Ketcham's contract renewal approved by outgoing board members.

Rev. Kit Ketcham asked for an evaluation of her ministry and the impact of the ministry on the congregation.

### Concept/design for Proposed UU Facility

The status of the UUCWI new building design was discussed.

**ACTION ITEM:** Building design was changed from Michael Boyd AA to Flatrock Design. Concern was expressed that Michael Boyd might not know that he was no longer under consideration. It was agreed that Baird will speak to Michael Boyd immediately regarding any confusion over this matter.

Baird B. introduced two case studies of UU churches in the region, located in Sequim and Olympia, both similarly positioned to UUCWI. He noted their rapid growth once a new

facility was built. The board agreed that it was highly likely UUCWI would experience the same growth and this needed to be accounted for in any design plans.

Flatrock submitted a design and was asked to scale it down and readjust elements of the design. Secretary Baird B. noted that the design firm might need more direction.

A working group will meet with Flatrock to review the amended design Wednesday, June 15.

Board Member Kent voiced his concern that sweat equity and contracted work be coordinated. The board agreed that there were qualified contractors within the church to support that. Kent also expressed a concern that finances such as grant money be held in line with building phases. Incoming board member/secretary Susan Crowell recommended a timeline be produced with projected funding dates.

Congregational approval of the revised design concept at a congregational meeting to be held July 26 was discussed. Secretary Baird B said that the building committee reported a projected completion date of September 2006.

**ACTION ITEM:** Regarding funding for the new facility, Ron V. moved that grant applications and preapplication letters be submitted immediately to potential funders. Baird B. seconded the motion. The board unanimously approved submission of a preapplication letter to the Pacific Northwest Unitarian Universalist Growth Foundation, submission of a "First Home" grant and to the UU Chalice Lighter program. Visitor Peggy B. reported that two grants were in the final stages of preparation and noted that the Chalice Lighter grant looked positive since there was currently little competition for building funds.

Susan C. introduced a packet submitted by Linda G. regarding a group called Pieces of East. The group would like to perform for UU for a lower than standard rate, (\$35), in exchange for sponsorship of a subsequent performance event to cover their costs. The board requested that Linda Good submit a proposal to be reviewed at the next July board meeting.

Baird B. moved to adjourn the meeting. The motion was seconded.

Meeting Adjourned.