

UUCWI BOARD OF TRUSTEES MEETING
December 12, 2007

Present: Frank, Baird, Lois, Mary, Kit, Paula, Camille, Pat.
Guests: Maureen and Tom

MINUTES:

Baird opened the meeting at 9:00 a.m. and Frank did the chalice lighting reading from Thom Hartmann: Cracking the Code.

MINISTERS' REPORT:

Kit reported on Hildred and how she is doing at Careage. Kit also proposed that a special offering be taken in December to help the Unitarian flood victims in the flooded areas. The UU Congregation in Olympia should not be left out. John will be in the December pageant so he could announce this.

CHURCH ADMINISTRATOR'S REPORT:

Maureen announced that she will be gone for Christmas vacation from Dec. 23rd to Dec. 30th. She will e-mail the service bulletins to the copy center if someone will pick them up. Maureen also announced that she is applying for a half-time position at the Waldorf School, which should not conflict with her UU Church Administrator job. The Data Base is getting perfected. Some discussion was held about using BCC for mailings to all church membership.

COMMITTEE REPORTS:

BUILDING COMMITTEE:

Paula reported that the process is "hurry up and wait." There have been lots of starts and stops, but that is the way it goes. Some of the trusses got rained on and turned milky, but they will be ok once they get put up and dry out. The next project is the entrance portico which was put up with raw timber, and will have to be varnished and sanded now that they are in place, which will be a little more difficult. Paula reminded us that Eldon and Kurt bid on the job and that we should not be sympathetic or offer any special deals. We are to "Keep the Faith." The Port Townsend UU group would like to help. We will be needing lots of help in January as the siding is put up. The Sweat Equity people have to be understanding that they will be called when there is work to be done.

CARING CONNECTIONS COMMITTEE:

Camille reported that this committee has not met.

RE COMMITTEE:

Mary reported that this committee has met and described the Spirit Committee happenings set for Mar. 10th as well as the Child Welcome Program.

MEMBERSHIP COMMITTEE:

Lois reported that we have five new members, with a total of 70 UU members now. The Membership Committee is down to two people right now. This committee will not meet in January. Lois and Mavis are the remaining members and Earl is still volunteering to do his rotation at the membership table. A new-comer dinner should be scheduled for January.

STEWARDSHIP COMMITTEE:

The committee is working on a brochure for the pledge drive. Malcom, John, and Sandy are working on this committee.

MUSIC COMMITTEE:

Frank mentioned that Linda does a phenomenal job in getting special musicians for the services. We will be in need of a permanent choir director. Nola is contributing her talent as in-kind service. Choir members are taking turns conducting the choir each month.

WORSHIP COMMITTEE:

Terri will be retiring as Chair of this committee at the end of this year. She has too much on her plate just now. It was mentioned that the Religion Notes were missing in the paper one week recently.

COMMUNICATIONS COMMITTEE:

Dave and Rebecca are on this committee. Pat volunteered to be the board liaison, but she may have to reach out to them to find out if/when meetings are actually held. Maureen is also part of the communications committee and reported that there were 18 snail mail Newsletters sent. New members will receive three months of snail mail Newsletters and then they will receive e-mail Newsletters. Members are to send Maureen any date changes for the monthly Newsletter and she will tell Rebecca and Dave about them.

NEW BUSINESS:

Mary brought up the question of what we want to call our new meeting place, and that we should be thinking of something special. Discussion was held regarding this. There will be a dedication service after we move into the new building, hopefully in September. Much discussion was held about naming the new building, and it was tabled until the January meeting.

An Ad Hoc Task Force will consider forming a Marketing and Outreach Committee.

CONSTRUCTION AND UUA LOANS:

Tom was present to discuss the financing options to continue construction on schedule. Very recently we learned that the UUA would not guarantee the construction loan with People's bank nor would they do a construction loan themselves. What they WOULD do is give us the whole mortgage amount at once; however Tom estimated that it would take 6-9 weeks for the UUA to close on the that loan, leaving us without funds to proceed with construction until sometime in February. The other option was for one or more of the congregation to sign Personal Guarantees with People's Bank who would then close within a week and initiate a draw schedule at that time. Tom did a 12-month comparison of "cash costs" and it worked out to be the same after 10 months.

Tim and Paula, and Baird and Peggy have submitted necessary forms to comply with the required personal guarantee with People's Bank, and have been informed that their financial information is sufficient to proceed, should the board decide to go that route. Paula reported that there is not enough money in the construction account to proceed any farther unless we have access to loan funds prior to the end of the month of December. Roy is aware of the situation and will not write any more checks other than those already authorized.

After considerable discussion, including the risks of getting contractors back into the job if we tell them we do not have the funds to pay them for 6 to 8 weeks, and the loss of the downside of having to give Personal Guarantees, it was decided to go ahead with the construction loan from People's Bank. Maureen suggested that more people should be approached to sign on to the loan guarantee.

Pat made a motion that Paula and Baird be given the authority to go ahead with the People's Bank Construction loan and Mary seconded it. Motion passed. Tom recommended that we keep moving on the long-term mortgage with the UUA so it will be in place by October, 2008, the projected completion date, so we can pay off the construction loan. Paula made a motion to allow the Ks and the Bs to have the option to contact individual members of the congregation to pledge their support in the event of a default on the construction loan. Pat seconded the motion. Motion passed.

The next BOT meeting will be held on Jan. 9th, 2008 at 9:00 a.m. at Trinity. Camille will do the opening words. Meeting adjourned at 11:23 a.m.

Respectfully submitted,
Pat L., Secretary