

UUCWI Board of Directors Meeting of May 8, 2009. __

PRESENT: Baird, Kit, Paula, Mark, Mavis, Camille, Lois, and Pat. __

ABSENT: Joann. __

9:05 a.m. -- President Baird called the meeting to order. __ Camille lit the chalice and read the opening words. __

MINUTES OF THE APRIL 10th MEETING; __ Approved with corrections as follows: _ #6. Visual Arts Committee: (correction) Mary and Nola are in charge of the quilted hanging. __ #7. Music Committee: (correction) Mavis and Ken are working on wall-mounted speakers up on the beams . . . _ (correction) Linda has some of the music planned for the rest of the church year . . . _ (correction) Omit the last sentence -- "There is a question about chalice lights, and Baird reported that he is taking care of that." __ MINUTES APPROVED AS CORRECTED. ____

MINISTER'S REPORT: __ Kit submitted a written report and mentioned highlights form it. She gave an update on her recent eye surgery. The Pete Seeger Concert was a huge success and the money made from it totaled \$1,800.00. Much praise has been received about the concert itself. She expressed gratitude to Sarah and Linda for helping with the May 3rd Seeger Service. __

PRESIDENT'S REPORT: __ Baird announced a generous gift that was bequested to the UUCWI from Marilyn S. It will not be received until after Probate in mid-September. Paula indicated that Tom should be the contact person with the lawyers now since he will be the new treasurer of the BOT. It will be announced to the congregation when appropriate. ____

TREASURER'S REPORT: __ Paula submitted a written report and talked through items in it. The report is as follows: __ "I sent out the latest version of the proposed '09 -'10 budget to board members, minister, administrator and committee chairs. I had added all their suggestions and corrections from previous couple weeks to come up with this proposal. As you can see there is a deficit of about \$10,000. The board must decide if, when, and how much of the operating reserves should be used to balance this budget. __ Our current status: (contact treasurer for details). I have now consolidated all of our accounts into one bank all of which are FDIC-insured. Online banking and bill pay should be simplified with all accounts in one place. The new treasurer should probably set up a WellsTrade brokerage account to accept stock donations in lieu of cash. This is easily done but there is a \$50 annual fee for this type account so I haven't opened it until there is a need. Some consideration should be made for opening a Limited access Business Savings account as a fraud protection measure, instead of keeping \$10,000 in our checking accounts. We are not charged for maintenance fees on our accounts but we ARE charged \$9.95 monthly for BillPay, which we use quite a bit.

A new Budget item that I advise the board to consider is what I would label “Facilities Management”. This would be a paid position either as extension of duties of current staff or new position. The duties would include the supervision of maintenance of the building and grounds; the planning for any building expansion needs; and the current management of building rental. Our Church Administrator is currently adding these duties to her schedule without compensation. A possible source of funds could be the “Property Maintenance” line item (\$3,500).

I will meet with the proposed new treasurer soon to facilitate a smooth transfer, as I will be leaving for the summer right after the June 7th Congregational meeting, and before the end of the fiscal year (June 30). --Paula K., Treasurer, UUCWI

Much discussion was held regarding this report and the deficit of \$10,425.00. It was questioned how much of the reserve should be spent. Camille reported what a Colorado UU church did – they got a group of volunteers to show the church facility for rental possibility. Mavis can’t be expected to be opening the church and showing the facilities. But she should be in charge of scheduling the use of the building. Baird stated that we are still operating under a budget crunch.

Paula made a motion that the BOT spend up to \$900.00 to pay for the tuning and repair of the piano for the Chaminade Trio Concert. Pat seconded. Motion Carried.

A line item for “piano maintenance” should be added to the new budget.

Discussion was held regarding the 5% raise that was applied to all paid positions. Baird made a motion to add two weeks of planning time to Vanessa’s pay. Lois seconded. Motion carried.

Paula reported that the new appraised replacement value of our building is \$525,000. Current premium for liability AND facility (fire) insurance coverage is \$2,378. The increased premium for higher replacement value will be about \$250/year.

VISUAL ARTS BROCHURE:

Mary G. handed out a new Visual Arts brochure that has been completed. It was questioned if that should be paid for in this year’s budget. She also showed the quilt design for the front sanctuary wall. Camille questioned how heavy they will be. Mavis has donated wonderful material, and Nola and Mary and Mavis are making this quilt. Lois questioned how we are going to pay for one-time projects such as this.

The BOT is enthusiastic about the plans, quilts, etc. Paula stated that there should have been some kind of money set aside for unforeseen things.

Baird said there is a need for a Buildings and Grounds Committee, and a Capital Improvement Committee. Paula said it could be the same committee. Mary asked if it

was appropriate to ask the congregation for donations for something like this. (YES.) Mark made a motion that the BOT approve the 9-'10 budget as amended, for approval by the congregation at the annual meeting. Lois seconded. Motion carried.

CHURCH ADMINISTRATOR'S REPORT: Mavis has already given her report, and a written report was submitted to the board.

STEWARDSHIP REPORT: Lois reported that we have lost some membership from the prior year. Camille asked if the Stewardship Committee needed a new chair. New chairs are needed for BOTH the Membership Committee and the Stewardship Committee.

RE COMMITTEE REPORT: Paula commented that the new RE Director (Vanessa) seems happy in the job.

WORSHIP COMMITTEE REPORT: Joann was absent so there was no report.

VISUAL ARTS COMMITTEE REPORT: Camille said that the art on display in the lobby cannot be sold. The BOT can't be involved in selling the art on display. Interested parties are to contact the artist individually.

CARING CONNECTIONS COMMITTEE REPORT: Camille reported on the service held for Marilyn. She also reported that most members of this committee are quitting.

MUSIC COMMITTEE REPORT: Pat reported on the committee minutes received from Frank, and the upkeep of the piano was already discussed – which seemed to be the most important concern of the committee.

NOMINATING COMMITTEE REPORT: Baird reported that Mark is a candidate to continue for next year. There are still two trustees needed – Helen and someone else.

SOCIAL RESPONSIBILITY COUNCIL REPORT: This meets once a month, in the middle of the month.

COMMITTEE ON WORSHIP REPORT: Comments that have come from visiting stewards have been sent to Mark. Mark reported that the committee has not yet met this month.

DEDICATED COLLECTION PLATE: Baird reported to the BOT about this item, and board members were referred to the minutes of the last meeting when this was discussed.

NEW BUSINESS: Paula brought up the minister's contract, which should have been renewed by now. Camille made a motion to renew Kit's contract for another year. Pat seconded. Motion carried. This should have been done by March 8th. Pat will send an evaluation questionnaire to the BOT regarding Kit's performance from this past year, with the approved increase in compensation. Paula made a motion to extend a contract

under the same conditions to Kit. Mark seconded. Motion carried.

The Visual Arts new brochure should be reworded in the paragraph that speaks about “any changes to the building” before it is printed and handed out. Camille will notify Joan about this.

NEXT MEETING: Pat will light the chalice and do the reading. The meeting will be a joint meeting of the old and new board members on Friday, June 12th at 9:00 a.m. at the church.

Meeting adjourned at 11:24 a.m.

Respectfully submitted,

Pat L., Secretary