

UUCWI Board of Trustees
Approved March 1, 2007 Meeting Minutes

Attendees: Kit K., Toyan C., Sandy W., Frank A., Mary G., Tom B., Kathleen B., and Dave C.

Toyan called the meeting to order at 6:07 pm. Kathleen lighted the chalice. Minutes of the previous meeting were approved.

The treasurer's report showed expenses greater than income for the month but this is normal and reserves are easily adequate to pay bills.

MINISTER'S REPORT

Kit's minister's report had previously been circulated via email. She added that she had taken one of the church youth to the Gay Rights rally in Olympia and that they had met with lawmakers. Dave C. will be serving as Evan's mentor and Camille L. as Juli's for the Up and Coming program for youth. Kit is organizing a clergywomen's support group on the island.

BUILDING COMMITTEE REPORT

Sandy gave the Building Committee report. Roy and Baird considered making more revisions to the responsibilities document defining the various roles involved with the building project as reviewed by the Board last month, but decided against them. **Action:** Tom will send Toyan the approved version.

The Building Committee approved a contract with Whidbey Topsoil for site clearing, although it was over our budget estimate. Eldon, of Whidbey Topsoil agreed to help Roy find subcontractors. An outside general contractor has not been found. **Action:** The Board asked that the matters of project manager, general contractor and associated insurance arrangements be firmed up for Board approval.

The Building Committee proposed Tom B. to be the Project Accountant. Dave moved and Mary seconded, that the Board approve this appointment. **Decision:** The motion was approved unanimously.

The quote for windows for the building came in well over the estimate; this was traced to Flatrock's specifying custom sizes and will be fixed. The ground source heat pump quote also dramatically exceeded the estimate and included provision for requirements of which the Committee was unaware, such as increased air exchange requirements for a public meeting hall. This is being investigated further.

FINANCING

Kathleen reported on the bank loan application: the Whidbey Island Bank estimate is currently in the range 7.8 to 8.2%. People's Bank is also willing to work with us; they arranged a guaranteed loan for Foursquare Church. Foursquare is reported to have experienced 22% growth in six months after building.

Tom reported that within a week he would finish the paperwork to apply for (a) the First Home grant, (b) the PNWD Growth Fund 50K loan (a second mortgage), (c) the UUA loan, and (d) alternatively a UUA loan guarantee. Dave has completed and circulated to the Board the operating fund spreadsheet that forms a part of the package. **Action:** Tom will obtain Toyan's and the District Executive's signatures and submit these applications.

OTHER COMMITTEE REPORTS

Other committee reports were considered in brief. The auction brought in \$6000 and puts us on budget for fundraising, pending the Chaminade concert. Kit's written report covers the Caring Connections Committee activities. Kathleen reported that she would not carry forward the Social Action unspent funds to the next year. **Decision:** the Board concurred. A north end BYOT workshop is being planned for adult RE; **Action:** Kit will look into demand for a south end BYOT program.

Sandy requested on behalf of Ken M. that the Board members be canvassers and reported that a brochure is being prepared and that Lois C. is a very helpful addition to the Canvass Committee. **Action:** The date for canvass training will be set and circulated soon. Kit stated that leadership needs to set an example and "say what I will do". Dave stated average pledge amounts. **Action:** Toyon will give budget need numbers to Ken.

GA DELEGATES

Delegates to GA need to be approved at the next Board meeting.

Action: Let Toyon know if you will be attending GA in Portland in June.

ANNUAL CONGREGATIONAL MEETING

Decision: The annual congregational meeting for approval of officers and trustees and the budget was scheduled for 10 June.

MINISTER'S PROPOSAL

Kit's previously e-mailed proposal was discussed. Kit explained her proposal as arising from looking at how her needs and those of the congregation mesh. Kit's additional contracted time this year has been devoted to work with committees (CRE, Social Action, etc) , making connections in the larger community, etc. She made the case that newcomers evaluate the community and the minister when trying out a church; presenting a consistent face to the world is important in making the congregation grow. She said it is typical for congregations growing to a pastoral size to be uncomfortable with sharing power and leadership with a minister but that they do get something in return. Kit proposes to preach twice per month for 10 months plus one additional sermon for a total of 21 times in the pulpit, and to increase her time from 60 to 80 hours per month. If the extra funds come from the Worship Committee's budget for UU minister speakers, there would be no net impact on UUCWI's budget. In response to questions, she stated that it requires about 20 hours to prepare a sermon. This year she is preaching 16 times: 11 under contract plus 5 additional.

The Board thanked Kit, who then left the meeting. The open meeting of the Board of Trustees was adjourned at 8:05 in order for the Board to reconvene in executive session to further discuss Kit's proposal.

The executive session was adjourned and the chalice extinguished at about 9:15 pm.

Respectfully submitted,
David C, Board Secretary